

FINAL
Minutes of Board of Trustees Trust Meeting
Teleconference
Thursday, October 13, 2022 8:30 AM

The following Trustees were present and a quorum was met:

Ryan Hackmann, Chairperson	Desert View Schools
David Coolidge, Vice-Chairperson	City of Winslow
Linda Watson, Treasurer	City of Page
Gary Neiss	Town of Carefree
Jessica Vaughan	Town of Eagar
Pat Nichols	City of Holbrook
Eric Lillis	Kingman Academy of Learning
Amy Putnam	Town of Parker
Danielle Palma	City of Safford
Paul Ramsey	City of St. Johns
Katie Melser	Town of Snowflake
Kelsi Miller	Town of Springerville
Pamela Galvan	City of Williams

The following Alternate Trustees were present:

Rick Ogston	Desert View Schools
Bryce Hamblin	Town of Eagar
Karen Norris	Town of Miami
Rachell French	City of Page
Morgan Motz	Pine-Strawberry Water Improvement District
Cindy Lee	City of St. Johns
John Cassella	City of Safford
Heidi Wink	Town of Springerville
Geri Judd	Town of Taylor
Sue Bennett	City of Williams

The following Vendors were present:

Mike Hensley	Jones, Skelton, & Hochuli, P.L.C.
Erin Collins	Gallagher
Missy Jenson	Gallagher
Peter Norton	Gallagher
Amanda Weaver	Gallagher

1. Call to Order

The meeting was called to order at 8:32 a.m. by Chairperson, Ryan Hackmann.

2. Roll Call

Roll Call was taken by Amanda Weaver.

3. Discussion, Consideration of and Possible Action Regarding Approval of the September 08, 2022 Trust Meeting Minutes

Ryan Hackmann asked for a motion to approve the September 08, 2022 Draft Trust Meeting Minutes and confirmed with Amanda Weaver that there were no requested changes. Gary Neiss made a motion to approve the Draft Trust Meeting Minutes as presented. Eric Lillis seconded the motion.

The motion passed 16-0.

4. Discussion, Consideration and Possible Action Regarding Prescription Benefit Manager (PBM) Request for Proposal (RFP)

Erin Collins discussed with Trustees that the current Prescription Benefit Manager (PBM) offered a three year renewal rather than one year extensions with a 3 year rate lock. Additionally, the renewal provisions in that offer require one hundred eighty days' notice rather than the ninety days now in place. That requirement conflicts with the budget and renewal processes and the current PBM has indicated unwillingness to change it while maintaining the rate guarantee. Erin stated that it has been several years since a Request for Proposal has been done for PBM services and although it is outlined in our scope of work, Erin explained that our office does not have the knowledge and resources to handle a RFP in the capacity that it needs to be done. Gallagher does have an internal Pharmacy Practice that handles RFP's to ensure clients are getting the best rates along with the best terms outlined in the contract. Peter Norton, Area Vice President, provided an overview of the RFP cost, process and the continued support that includes 3 audits once the contract has been placed to verify that claims are being paid accurately and the contract terms are being met.

Ryan Hackmann asked for a motion on whether Trustees would like to move forward with the RFP. Linda Watson made a motion to approve the PBM RFP as proposed by Gallagher and to authorize Trust Chairperson to execute any necessary agreements in consultation with Trust Legal Counsel. Kelsi Miller seconded the motion

Sue Bennett joined during this time.

The motion passed 16-0.

5. Discussion, Consideration of and Possible Action Regarding Follow-Up of Open Enrollment Process Issues and Use of Benefit Enrollers for New Hires, Qualifying Life Events and Open Enrollment

Erin discussed with Trustees the complexity of this year's Open Enrollment this year and although the vendors met weekly to discuss the setup of benefits there still were issues that

occurred during Open Enrollment, many of which were found by utilizing Benefit Enrollers. Erin asked for direction from Trustees on their thoughts of Gallagher pricing out the use of Benefit Enrollers throughout the year for New Hires, Qualifying Life Events, and Open Enrollment. Trustees discussed and Kelsi Miller made a motion to approve Gallagher bringing options to the Annual Conference for an effective date of July 01, 2023. Amy Putnam seconded.

The motion passed 16-0.

6. Next Meeting Date

The next Trust meeting is scheduled for December 08, 2022 at 8:30 a.m. via teleconference.

7. Call to the Public

No public was present.

8. Adjourn

Ryan Hackmann asked for a motion to adjourn the meeting at 9:42 a.m. Linda Watson made a motion to adjourn the meeting. Eric Lillis seconded the motion.