

FINAL
Minutes of Board of Trustees Trust Meeting
Teleconference
Wednesday, December 20, 2023 at 8:30 a.m.

The following Trustees were present and a quorum was met:

Ryan Hackmann, Chairperson	Desert View Schools
David Coolidge, Vice-Chairperson	City of Winslow
Linda Watson, Treasurer	City of Page
Gary Neiss	Town of Carefree
Jessica Vaughan	Town of Eagar
Karen Norris	Town of Miami
Kristie Allen	Pine-Strawberry Water Improvement District
Katie Melser	Town of Snowflake
Kelsi Miller	Town of Springerville
Richard Marsh	Town of Wellton
Pamela Galvan	City of Winslow

The following Alternate Trustees were present:

Rick Ogston	Desert View Schools
Amy Hunt	Kingman Academy of Learning
Rachell French	City of Page
Morgan Motz	Pine-Strawberry Water Improvement District
Cindy Lee	City of St. Johns
Heidi Wink	Town of Springerville
Geri Judd	Town of Taylor
Sandy Jones	Town of Wellton
Sue Bennett	City of Williams
Kelley Pugh	City of Winslow

The following Vendors were present:

Mike Hensley	Jones, Skelton, & Hochuli, P.L.C.
John Hatz	Gallagher
Audra Ruffner	Buck
Amanda Weaver	Gallagher

The following Guests were present

Khrisandra Potts	City of Safford
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1. Call to Order

The meeting was called to order at 8:30 a.m. by Chairperson, Ryan Hackmann.

2. Roll Call

Roll Call was taken by Amanda Weaver.

3. Discussion, Consideration of and Possible Action Regarding Approval of the December 20, 2023 Trust Meeting Minutes

Ryan Hackmann asked for a motion to approve the December 20, 2023 Draft Trust Meeting Minutes. Linda Watson made a motion to approve the Draft Trust Meeting Minutes as presented. Richard Marsh seconded the motion.

The motion passed 14-0.

4. Discussion, Consideration and Possible Action Regarding Approval of Request for Proposal (RFP) RAGHT's Committee's Recommendation for Enrollment Portal Services and Award of Contract

John Hatz provided an overview of what took place during the RFP Enrollment Portal process. Buck Consultants assisted in putting together the Request For Proposal and Gallagher reviewed questions and documents prior to be sent to the appropriate vendors. Once Buck received the responses the finalists were narrowed by the RFP Committee and Gallagher to narrow down who seemed to be the best fit. Finalist Presentations were scheduled and evaluated for the three chosen vendors; BussinessSolver, Emphyrean, and PlanSource. These finalist presentations focused on technology, customer service and support, ability to work with multi-employer Trusts and best and final pricing. After evaluating and deliberating the strengths / weaknesses of each vendor, the RFP Committee is in majority favor of recommending moving forward with PlanSource.

Trustees asked questions of Gallagher based on the RFP Committees recommendation.

Linda Watson made a motion approve the award the Benefit Enrollment Portal Services business to PlanSource Option 2 for a one-year term effective April 01, 2024, with a maximum of two additional one-year renewals subject to successful negotiation of an agreement for these services and approval of the contract by Trust Legal Counsel. This motion also authorizes the Chairperson to sign the agreement on behalf of the Trust. Jessica Vaughan seconded.

The motion passed 14-0.

5. Next Meeting Date – RAGHT Annual Conference – Wednesday, February 21, 2024- Friday, February 23, 2024

6. Call to the Public

No public was present.

7. Adjourn

Ryan Hackmann asked for a motion to adjourn the meeting at 8:54 a.m. Pamela Galvan made a motion to adjourn the meeting. Linda Watson seconded the motion.